

PAXTANG BOROUGH
Municipal Building 3423 Derry Street
Regular Business Meeting
January 17, 2012

President Ninosky called the monthly meeting of the Paxtang Borough Council to order at 7:15 p.m. followed by the Pledge of Allegiance to the Flag, led by Mayor Stambaugh.

President Ninosky announced that a public hearing was held at 7:00 p.m. to consider the application of Mr. Corey Mosby, 3218 Derry Street for Conditional Use to conduct a janitorial business from his place of residence. Council heard from Mr. Mosby and approved his request.

President Ninosky acknowledged that earlier this evening Ms. Janet Davis was sworn in as a Special Fire Police Officer by Mayor Keldeen Stambaugh.

Roll Call was taken.

Council Members Present

Council President	John R. Ninosky, Sr.
Council Vice-President	E. Denny Beaver

Council Members

Frank O. Forsyth
Sheilah Borne Fuller
Lynn Kipp
Virginia Panza
Raymond Patackis

Mayor

Keldeen L. Z. Stambaugh

Borough Officials

Borough Manager/Chief	Kenneth E. Beard
Borough Solicitor	J. Stephen Feinour
Borough Engineer	W. Max Shradley
Fire Chief	Todd Zwigart – Absent

MINUTES – Regular Business Meeting, December 20, 2011

Councilman Patackis asked that amendments be made to the Minutes from the Regular Business Meeting of December 20, 2011. Council acknowledged his request and approved the Minutes with the amendments as requested by Councilman Patackis.

*1) Vice-President Beaver made a motion to approve the Minutes from the December 20, 2011 Regular Business Meeting as amended. Motion seconded by Councilwoman Panza. Motion carried.

MINUTES – Reorganization Meeting January 3, 2012

*2) Vice-President Beaver made a motion to dispense with the reading of the Minutes from the Reorganization Meeting of January 3, 2012 and to approve the same. Motion seconded by Councilwoman Panza. Motion carried.

TREASURER’S REPORT

*3) Vice-President Beaver made a motion to dispense with the reading of the Treasurer’s Report for the month of December, 2011 and to approve the same. Motion seconded by Councilwoman Panza. Motion carried.

REPORT OF THE FIRE CHIEF

Due to Fire Chief Zwigart attending the Dauphin County Fire Chief's Association meeting, Fire Lt. Timothy Bloss presented Council with a written report of the Fire Company and Fire Police activities for the month of December and offered Council the opportunity for questions and comments. Lt. Bloss stated members were involved in equipment maintenance training as well as air pack qualifications.

REPORT OF THE MANAGER

SEMINARS: In addition to the seminars sent to Council members prior to the Regular Business Meeting, Manager Beard presented information on some additional seminar and training opportunities.

DLCBA

Manager Beard reminded Council that the quarterly Dauphin Lebanon County Boroughs Association meeting would be held on Tuesday, January 24th. Council members should contact the Borough office if interested in attending.

DAUPHIN COUNTY LIBRARY REQUEST

Manager Beard presented a request from the Dauphin County Library System to speak with Council about services and programs offered through the Dauphin County Library System. It was the desire of Council to have them speak at a Regular Business Meeting. Manager Beard will make the contact.

GYM USE REQUEST

At the December 20th, 2011 Regular Business Meeting, Manager Beard presented for Council's consideration a request from Mr. Josh Wolfe to use the municipal gym to conduct a 'for profit' business venture. Manager Beard informed Council that he contacted Mr. Wolfe and discovered that he does not carry proper liability insurance. President Ninosky asked for a formal motion to reject his request.

*4) Vice-President Beaver made a motion to deny use of the gym as requested by Mr. Josh Wolfe. Motion seconded by Councilwoman Panza. Motion carried.

PSAB NOMINATION

A reminder from the Pennsylvania State Association of Boroughs that nominations for Second Vice-President are due Monday, March 5, 2012.

DCNR GRANT ANNOUNCEMENT

Manager Beard informed Council that the Borough is already involved in a similar grant for the Lower Ball Field (Paxtang Commons Park) and did not see a need to apply for a grant at this time unless it was the desire of Council. No discussion from Council was held.

PROSPECTIVE BACKHOE PURCHASE

At the December 20, 2011 Regular Business Meeting Manager Beard reported on a possible joint purchase with Penbrook Borough for a pre-owned backhoe, an agreement in which Penbrook declined to participate due to financial considerations. While Manager Beard does not necessarily advocate the purchase of the backhoe at this time, he does feel that it might be more appropriate at a future date, and that Paxtang could revisit a partnership with Penbrook for such a purchase.

NON UNIFORM PENSION

Manager Beard is waiting to hear from the Union with regard to changing the Non Union Pension Plan from a "Target Benefit Plan" to a "Money Purchase Option Plan". Authorization from the Union will be needed to consider any change to the existing plan.

CDBG SALDO Grant

Proposals for the contracting of engineering services associated with the Subdivision and Land Development Ordinance (SALDO) grant have been submitted and reviewed independently by Vice-President Beaver, Manager Beard, Councilwoman Borne Fuller, and former Councilwoman Seneca. All four reviewers named Rettew Associates as the high scorer on all grade sheets.

*5) Councilwoman Borne Fuller made a motion to award the contract for engineering services associated with the CDBG SALDO Grant to Rettew. Motion seconded by Councilwoman Panza. Motion carried.

CONSIDERATION OF RESOLUTION 2-12

Manager Beard presented for Council's consideration **Resolution 2-12**, a Resolution authorizing the President and Borough Secretary/Treasurer to borrow from the Sewer Investment Fund for any present or future emergency during 2012.

*6) Councilwoman Kipp made a motion to Adopt **Resolution 2-12**. Motion seconded by Vice-President Beaver. Motion carried.

POLICE REPORT

Chief Beard presented for Council a verbal report on police activity for the month of December. Councilman Patackis suggested that Chief Beard return to a written presentation. There was discussion among the Council members as to what information should be included in the Chief's report. Most expressed an interest in returning to a written report format.

REQUEST FOR EXECUTIVE SESSION

Manager Beard presented for Council's consideration a request from Vice-President Beaver for an Executive Session. President Ninosky said he would honor this request at the end of the Regular Business Meeting.

AUDIENCE PARTICIPATION

Mr. George Murphy of 213 Kelso Street presented pictures of signs, apparently advertising a tattooing business and asked if such an establishment was permitted. President Ninosky suggested the photos be turned over to the Borough Codes Enforcement Officer, Mr. Wenger, for his review. Mr. Wenger commented that he believes the signs in question are advertising for a "contest" instead of advertising for an actual Tattoo establishment within the Borough. President Ninosky asked Mr. Wenger to look into this matter.

Ms. Jean Ruddy of 3419 Brisban Street asked how many police officers were presently on the roster. Mayor Stambaugh stated there are five (5) or six (6) part time officers at this time. President Ninosky stated there are two (2) full time officers and one (1) officer on Workers Compensation. Chief Beard indicated there are seven (7) part time officers. Ms. Ruddy asked if part-time officers are committed to a certain number of hours per month. Chief Beard said they are required a minimum of four (4) shifts per month. Ms. Ruddy asked when an officer no longer works for the Borough, what happens to their uniforms. Chief Beard said uniforms are turned back and reused if at all possible except for the armored vest which is not considered an item to be reissued to another officer. Chief Beard stated weapons and leather gear is also returned to the Borough upon an officers termination.

Ms. Deborah Appleby of 3124 Duke Street asked for a status of the discussion of the matter of restitution at the December 20th, 2011 Regular Business Meeting. President Ninosky referred this question to the Borough Solicitor. Solicitor Feinour indicated he would be handling this matter as far as calculation and payment was concerned.

Ms. Sue Kompare of 3200 Duke Street expressed her gratitude to the persons responsible for the task of clearing the Parkway, as she personally appreciates all their work and dedication. Several people and organizations are responsible for taking on this task, the most active of which is Mr. Norm LaCasse of the Capital Area Greenbelt, along with student aides under his direction. Pennsylvania Power and Light, which provides services through their Day of Caring, as well as private citizens have also assisted by clearing downed trees for firewood.

REPORT OF THE MAYOR

Mayor Stambaugh encouraged Council and Borough residents to join the Planning Committee for the 100th Anniversary of the incorporation of the Borough of Paxtang. The committee will meet on Wednesday, March 14th in Council Chambers.

REPORT OF THE SOLICITOR

No Report from Solicitor Feinour

REPORT OF CODES ENFORCEMENT

Codes Enforcement Officer Ed Wenger referred Council to his written report and offered Council the opportunity for questions or concerns.

REPORT OF THE ENGINEER

Engineer Shradley referred Council to his written report and offered a verbal explanation as well. Engineer Shradley will be meeting with the Borough Manager and Councilman Forsyth, Chairman of the Highway Committee, to identify streets for microsurfacing and to proceed with the preparation of documents for bidding. For budgeting purposes, Vice-President Beaver asked to be included as well.

COMMITTEE REPORTS

Administration – Vice-President Beaver reported that he is currently Paxtang’s representative to the Tri-County Regional Planning Commission and the Dauphin County Tax Committee. Mr. Beaver asked Council to consider a replacing him as the Tax Committee representative. Councilman Patackis stated that he would be willing represent the Borough. Mayor Stambaugh expressed her gratitude to Vice-President Beaver for the dedication and service shown to the Borough by his willingness to serve on these committees.

Highway – Councilman Forsyth requested that the South side of the 2900 Block of Derry Street be posted with “No Stopping, Standing, or Parking” signs as outlined in **Ordinance No 630**. At present, this area is posted simply as “No Parking”. Councilman Forsyth asked that Officers be told that for the first two weeks after the new signs are installed to issue “warning” tickets. President Ninosky will ask Chief Beard to inform Officers to step up enforcement. Councilman Forsyth asked if a motion should be considered in order to post these new signs. Councilwoman Borne Fuller and Mayor Stambaugh felt this was more of an enforcement issue. Chief Beard remarked that enforcing “No Parking” would not be a problem, but if Council wanted to address the issue of people “Stopping” for some length of time, that Councilman Forsyth is correct and the area should be posted “No Stopping, Standing, or Parking”. Chief Beard explained that the Ordinance allows posting of “Stopping and Standing” at any place where it is already listed as No Parking and that a motion would be appropriate.

*7) Councilman Forsyth made a motion to install “No Stopping, Standing, or Parking” signs as requested. Motion seconded by Councilwoman Panza. Motion carried.

Property and Recreation – Councilwoman Kipp said the committee for the 4th of July Parade will be holding a meeting at the City Line Diner later this month and asked for volunteers to join.

Public Safety – Councilwoman Borne Fuller reminded everyone that the Paxtang Fire Company Banquet would take place on Saturday, January 21st.

Public Relations – Councilwoman Panza has received \$180.00 for Paxtang Post advertisements and advised that March 15th is the deadline for submission of articles.

Health and Sanitation – No Report from Councilman Patackis

UNFINISHED BUSINESS – Councilman Patackis asked what the final resolution was with regard to the bid on the Mack Fire Engine. Manager Beard informed Councilman Patackis that the engine was awarded to the high bidder, they paid for the unit, and took possession of the apparatus.

Councilman Patackis asked for the final resolution with regard to the requester interested in purchasing a property located on Quince Street for the purpose of conducting a counseling service and if this matter was turned over to the Zoning Hearing Board. Manager Beard said the issue has not been turned over to the Zoning Hearing Board as the only request was an informal inquiry for information from the interested party. Both Mr. Wenger and Mr. Beard provided information to the individual representing the requesting agency and that to date they have not heard back from them with a formal application.

NEW BUSINESS – Mayor Stambaugh requested Committee Chairpersons, phone numbers and meetings for 2012 be listed in the Paxtang Post and on the Borough website. Manager Beard said meetings for 2012 were listed, but was not sure if Committees were included.

COMMUNICATIONS – No Communications to Report

PRESENTATION OF THE BILLS

*8) Vice-President Beaver made a motion to pay the bills. Motion seconded by Councilwoman Panza. Motion carried.

At this point, 8:16 p.m., President Ninosky announced that Council would retire to Executive Session for the purpose of discussing labor issues.

At 8:35 p.m., President Ninosky reconvened the Regular Business Meeting reporting that labor issues had been discussed.

There was a brief discussion regarding the Minutes of December 20, 2011 being amended. Manager Beard encouraged Council members to contact the Borough Office prior to the Council Meeting to point out any discrepancies and allow the staff opportunity to resolve them, or simply to discuss matters of interest to them.

ADJOURNMENT

President Ninosky declared the Regular Business Meeting to be adjourned at 8:39 p.m.

Secretary

1. Minutes Regular Business Meeting Dec. 20, 2011
2. Minutes Reorganization Meeting Jan 3rd 2012
3. Treasurer's Report
4. Deny Gym Use – John Wolfe
5. Award SALDO Contract – Rettew Associates
6. Adopt Res. 2-12 Borrow from Sewer Investment Fund
7. No Parking Standing, Stopping Signs 2900 Block Derry St.
8. Pay Bills

