

PAXTANG BOROUGH COUNCIL
Municipal Building 3423 Derry Street
Regular Business Meeting
July 21, 2009

President Ninosky called the monthly meeting of the Paxtang Borough Council to order at 7:15 p.m. followed by the Pledge of Allegiance to the Flag led by Mayor Stambaugh.

Roll call was taken.

Council Members Present

Council President	John R. Ninosky, Sr.
Council Vice-President	E. Denny Beaver

Council Members	Sheilah Borne Fuller Heather LaCour Virginia Panza
-----------------	--

Mayor	Keldeen Stambaugh
-------	-------------------

Council Members Absent	John Rowe Deborah Seneca
------------------------	-----------------------------

Borough Manager-Chief	Kenneth Beard
Borough Engineer	W. Max Shradley
Borough Solicitor	J. Stephen Feinour
Fire Chief	Todd Zwigart

At this time Chief Beard introduced Council to Mr. Todd Harrer. Mr. Harrer has been offered the position of Part-Time Police Officer contingent upon his successful completion of certification requirements from MPOETC. At this time Chief Beard offered to Council the opportunity to meet and greet Mr. Todd Harrer.

MINUTES

*1) Vice-President Beaver made a motion to dispense with the reading of the Minutes from the Regular Business Meeting of June 16, 2009 and to approve the same. Motion seconded by Councilwoman Panza. Motion carried.

REPORT OF THE TREASURER

*2) Vice-President Beaver made a motion to dispense with the reading of the Treasurer's Report from the Regular Business Meeting of June 16, 2009 and to approve the same. Motion seconded by Councilwoman Panza. Motion carried.

REPORT OF THE FIRE CHIEF

Chief Zwigart referred Council to his written report on the activities for the Fire Company and Fire Police for the month of June and offered a verbal explanation as well.

Chief Zwigart stated that bids have been received for the sale of the 1990 Ford Bronco and 1994 Ford Crown Victoria.

Chief Zwigart, Deputy Turner, Captain Grunden, and President Leach have approached Harrisburg City Fireman's Relief Association for assistance in obtaining a 15-year three percent low-interest loan for the purchase of a fire truck. Chief Zwigart anticipates a purchase price not to exceed \$500,000.00. President

Ninosky mentioned that the State loan would be available for up to \$150,000.00, which the Paxtang Fire Company will pay from their funds. A second loan, available through the Relief Association, would be for approximately \$250,000.00. This loan would be funded through Fire Tax monies. President Ninosky believes funding has been set aside for a down payment as well.

REPORT OF THE MANAGER:

Seminars: Information on future seminars was sent to Council members prior to the Regular Business Meeting. Council was afforded the opportunity for questions or comments.

Thank You Note: On behalf of Ms. Jan Chaplick, the Manager expressed her appreciation and gratitude to Council for continuing to offer and maintain the pavilion at Saussaman Park as a recreational outlet for residents.

Gymnasium Request: The Paxtang Art Association has made a request to use the gymnasium from November 19th to November 22nd in order to hold their annual art show. With no objection from Council, the Paxtang Art Association will be given gratis use of the gymnasium.

Paxton Presbyterian Church: On July 1st, Paxton Presbyterian Church submitted a sub-division and land development proposal. Documentation has been forwarded to Tri County Regional Planning Commission for comments. Manager Beard informed Council that no action could be taken until he receives the Subdivision/Land Development Review Report back from Dauphin County.

Letter of Support: Penbrook Borough is pursuing a grant in order to construct a restroom complex located at their "Community Park". In order to facilitate the grant, Penbrook would like this Council to consider offering a letter of support. Manager Beard will proceed with addressing this matter.

CDBG Grant: Manager Beard has received notification from the County that funding for updating the Borough Zoning Ordinance/Subdivision and Land Development Ordinance is now available and recommended that Council authorize the advertisement of a Request For Proposal.

*3) Vice-President Beaver made a motion to approve the advertising of the RFP as requested by Manager Beard. Motion seconded by Councilwoman Panza. Motion carried.

Playground Mulch: Penbrook Borough has very graciously donated their leftover mulch to the Borough for use at Saussaman Park and the lower ball field. Manager Beard informed Council it would cost approximately \$250.00 in materials to fence the area from the bridge to the existing ball field fence and then from the bridge south to the property boundary line. Manager Beard stated that fill would be needed for the area where the fence is to be installed in order to eliminate a drop off and that he believes the north side of the playground should be assessed as well for any possible maintenance issues.

*4) Vice-President Beaver made a motion to purchase fence materials for the lower playground. Motion seconded by Councilwoman Panza. Motion carried.

General Code: Manager Beard reminded Council the deadline to review the basic structure of the codification is August 3rd and to have their comments and or suggestions into him before such time.

Auditor Compensation: At the Regular Business Meeting of June 16, 2009, Council set a compensation rate for the Borough Auditors at \$8.00 per hour. Manager Beard asked Council if they would be willing to revisit their decision and consider a rate of \$10.00 per hour.

*5) Vice-President Beaver made a motion to pay the \$10.00 and override the \$8.00. Motion seconded by Councilwoman Panza. Motion carried.

Non-Uniform Pension: Manager Beard is waiting to hear from Mr. Leonard Ferrara, the Administrator for the non-uniform pension plan, regarding an overage paid into the plan in 2008.

Roof Repairs: At the June 16, 2009 Regular Business Meeting, it was the decision of Council to proceed with a proposal from ABC Supply Co to provide supplies for renovations to the highway garage roof. Manager Beard informed Council that as of this date plans have been put on hold until the issue could be discussed at a future Workshop.

National Night Out: Manager Beard received a request from Mr. Murvin Grunden of 3323 Brisban Street asking for the closure of Brisban Street between Quince and Kelso. Ms. Katherine Zura of 315 Paxtang Avenue requested the closure of Montour Street from Paxtang Avenue to Swan Street. Ms. Wendy Baker has notified the Borough office that a neighborhood ice cream social will be held in the 3200 block of Derry Street and invited everyone to stop by. Manager Beard asked Council to approve the road closures as presented and to allow authorization to approve additional requests as he sees necessary and appropriate. Manager Beard will contact the Special Fire Police for their assistance as well. Mayor Stambaugh encouraged Council to participate in National Night Out and to visit the various events throughout the evening. President Ninosky gave authorization for Manager/Chief Beard to call out one extra officer to patrol during National Night Out and approved the road closures as presented by Manager/Chief Beard.

Halloween: Manager Beard informed Council that the Association of Chiefs of Police has designated the evening of Thursday, October 29 as Trick or Treat night. President Ninosky asked if limiting Trick or Treat to day light hours would help deter the high volume of participants that pass through the Borough in order to take part in Trick-or-Treating. It was suggested by Manager Beard to hold Trick or Treat on Thursday October 29 for this year as designated by the Association of Chiefs of Police. President Ninosky asked Manager Beard if he had any further information on the possibility of holding the Paxtang Lions Halloween Parade during day light hours. Manager Beard stated he had no additional information to report at this time.

Butterfly Release: "Crossings Hospice" of the Visiting Nurse Association will sponsor a butterfly release located at "Greenbelt Commons" on Saturday, August 15th. With no objection from Council, Manager Beard will authorize the Special Fire Police to offer their assistance for this event. Mayor Stambaugh encouraged everyone to attend.

Pinnacle Health: Manager Beard received a request from Pinnacle Health and the Children's Resource Center asking the Borough to consider participating in a Memorandum of Understanding. The goal of this Agreement is to establish a frame of reference for agencies to share in addressing the needs of children and their families.

Street Projects: Reconstruction and Microsurfacing have been completed for 2009. An invoice from Womax for the street reconstruction has been received in the amount of \$52,628.23. This includes the cost of repairing the storm water inlet at Apple and Wilhelm for \$1,070.00. Engineer Shradley recommended payment to Womax in the amount of \$52,628.23. Funding for the street reconstruction and engineer's fees is available through the Liquid Fuels account.

*6) Councilwoman Panza made a motion to pay the bill for the 2009 street reconstruction project. Motion seconded by Vice-President Beaver. Motion carried.

Humane Society: Manager Beard is waiting to hear from a representative of the Humane Society concerning the possibility of setting up a contract with them.

Police Report: Chief Beard presented Council with a verbal report regarding police activities for the month of June. Chief Beard noted that Police were able to apprehend an individual involved in an attempted burglary on Park Terrace.

Request for Executive Session: Manager Beard asked Council to consider an Executive Session for the purpose of discussing personnel and potential litigation matters. President Ninosky said he would honor that request at the end of the Regular Business Meeting.

Regarding the Memorandum of Understanding from Pinnacle Health, Solicitor Feinour asked Council to consider a motion before signing the Agreement that Manager Beard presented to Council earlier in this evenings meeting.

*7) Vice-President Beaver made a motion to authorize the participation with Pinnacle Health. Motion seconded by Councilwoman Panza. Motion carried.

AUDIENCE PARTICIPATION:

Mr. Murvin Grunden of 3323 Brisban Street said he felt the recent publication of the Paxtang Post was very well written and to refer to the Post regarding upcoming events to be held throughout the Borough.

At this time President Ninosky presented Mr. Grunden with a gift certificate to Red Lobster and expressed his gratitude to Mr. Grunden for giving of his time and volunteering his services as a substitute crossing guard during the past school session.

REPORT OF THE MAYOR

Mayor Stambaugh encouraged all to participate in the “First Friday” dining experience. This event highlights a different food establishment within the Borough the first Friday of each month. A schedule of participating restaurants is posted on the Borough website at www.paxtang.com.

REPORT OF THE SOLICITOR – No Report

REPORT OF CODES ENFORCEMENT

Codes Enforcement Officer Ed Wenger referred Council to his written report for the month of June. Council was afforded the opportunity for questions and or comments.

REPORT OF THE ENGINEER

Engineer Shradley referred Council to his written report for the month of June and offered a verbal explanation a well. Engineer Shradley requested authorization to complete the Municipal Separate Storm Sewer System permit application and submit the permit with the Borough Manager’s signature when the new forms are received from the State.

*8) Councilwoman LaCour made a motion to authorize the Borough Engineer to proceed with the submission of the MS4 permit and to allow the Borough Manager to sign the forms on behalf of the Borough. Motion seconded by Councilwoman Panza. Motion carried.

Engineer Shradley also commented that the grant application to be used to update the Subdivision and Land Development Ordinance was submitted to the County.

COMMUNICATIONS

Administration –Vice-President Beaver presented Council with an overview of the 2009 budget and informed Council that approximately 52 percent of the budget has been expended. Vice-President Beaver also commented that he is pleased to report that through the diligent work of Tax Collector Ms. Helen Koser, the Borough has received a significant share of the taxes that are due the Borough.

Highway – No Report

Property and Recreation – No Report

Public Safety – Vice-President Beaver and Mayor Stambaugh will meet with a representative of the Teamsters Union 776 on Wednesday, July 22.

Public Relations – No Report

Health and Sanitation –No Report

UNFINISHED BUSINESS – No Report

NEW BUSINESS –No Report

COMMUNICATIONS – No Report

PRESENTATION OF THE BILLS

*9) Councilwoman Borne Fuller made a motion to pay the bills. Motion seconded by Councilwoman LaCour. Motion carried.

At 8:15 p.m. President Ninosky announced that Council would retire to Executive Session for the purpose of discussing labor issues and potential litigation.

At 8:44 p.m. President Ninosky reconvened the Regular Business Meeting announcing that potential litigation and labor issues were discussed.

ADJOURNMENT:

*10) Vice-President Beaver made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilwoman Borne Fuller. Motion carried. At 8:45 p.m., President Ninosky adjourned the Regular Business Meeting.

Secretary

1. Minutes
2. Treasurer's Report
3. Advertise RFP – SALDO
4. Purchase Fence – Lower Field
5. Revisit Auditor Compensation
6. Pay Womax – 2009 Street Reconstruction
7. Memorandum of Understanding – Pinnacle Health
8. Borough Engineer-Submit MS4 Permit
9. Pay the Bills
10. Adjourn