

PAXTANG BOROUGH COUNCIL
Regular Business Meeting
September 16, 2008

President Ninosky called the monthly meeting of the Paxtang Borough Council to order at 7:15 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken

Council Members Present:

Council President	John R. Ninosky, Sr.
Council Vice-President	E. Denny Beaver - entered at 7:19 p.m.

Council Members	Sheilah Borne Fuller
	Heather LaCour
	Virginia Panza
	Deborah Seneca – entered at 7:19 p.m.

Mayor	Keldeen Stambaugh – entered at 7:19 p.m.
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Borough Manager-Chief	Kenneth E. Beard
Borough Engineer	W. Max Shradley
Borough Solicitor	J. Stephen Feinour
Fire Chief	Todd Zwigart

Council Members Absent:	John Rowe
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MINUTES

*1) Councilwoman Panza made a motion to dispense with and approve the Minutes of the Regular Business Meeting of August 19, 2008. Motion seconded by Councilwoman Borne Fuller. Motion carried.

TREASURER'S REPORT

*2) Councilwoman Panza made a motion to dispense with and approve the Treasurer's Report from the Regular Business Meeting of August 19, 2008. Motion seconded by Councilwoman Borne Fuller. Motion carried.

REPORT OF THE FIRE CHIEF

Chief Zwigart referred Council to his written report for the month of August and offered a verbal explanation as well. In recognition of National Fire Prevention Week (October 5-11) an Open House is scheduled for Wednesday, October 8th from 6 p.m. to 9 p.m. at the Municipal Building. During that week the Fire Company will also be involved with various prevention and public relations programs throughout the area as well as participating in National Walk to School Day. As he has in the past, Chief Zwigart is in the process of obtaining the lighting for Trick-or-Treat night. Chief Zwigart regretfully conveyed to Council that the FEMA grant has been denied.

REPORT OF THE MANAGER

Manager Beard announced the following seminars:

Essential Tools for Effective Municipal Operations - contact Manager Beard for topics, time and locations.

Sept 18 – PENN PRIME Risk Management Seminar – State College

Sept 24-25 – PSAB 2008 Labor and Law Seminar – Hilton – Harrisburg

Sept 23 – Harrisburg Regional Chamber & CREDC – Meet your Elected Officials – State Capital

Oct 17-18- PSAB Fall Leadership Conference - Gettysburg

Oct 28 – Floodplain Management Seminar – 7:00 – Natural Resources Center, Halifax

Mayor Stambaugh, Vice-President Beaver and Councilwoman Seneca entered at this point – 7:19 p.m.

Document Preparation sponsored by DCED — November - Dauphin Co.

Halloween Parade: Manager Beard asked Council to consider approving the Paxtang Lions Halloween Parade should a request be submitted to the Borough Office.

*3) Councilwoman Panza made a motion to approve the Paxtang Lions Halloween Parade should a request be received. Motion seconded by Councilwoman Borne Fuller. Motion carried.

Trick-or-Treat: The date selected for Trick-or-Treat is Thursday, October 30th between the hours of 6 p.m. and 8 p.m.

A request has been received from Penbrook Borough asking for Police assistance for their Halloween Parade, Thursday, October 23rd

*4) Councilwoman Panza made a motion to offer assistance to Penbrook for their Halloween Parade as we have done in preceding years. Motion seconded by Councilwoman Borne Fuller. Motion carried.

Trash Contract: Documents regarding the solid waste contract have been sent to Council members. Manager Beard pointed out items for consideration; bulk pickup (which has been added as Addendum # 1) and, Christmas trees (added under the terms Rubbish, Ashes, and Trash). The last item for consideration is 'woody material'. The Borough has an agreement with Swatara Township whereby our residents may take 'woody material' to their site free of charge or, as an alternative, we will make arrangements, at a cost, to take the material to Swatara for them.

Manager Beard asked Council to consider authorization to advertise the Trash Contract to solicit prospective bidders, and to open bids on Wednesday, October 15th.

*5) Councilwoman Panza made a motion to authorize Manager Beard to advertise the Trash Contract, and to open the bids on Wednesday, October 15th. Motion seconded by Councilwoman Borne Fuller. Motion carried.

*6) Councilwoman Panza made a motion to approve the specifications for the Trash Contract as outlined by the Borough Manager. Motion seconded by Councilwoman Borne Fuller. Motion carried.

Manager Beard acknowledged a representative from Waste Management has informed him that plastic items stamped with any number one through seven within the “chasing arrow” recycle symbol are approved for recycling. This information will be posted on the web site. Manager Beard also noted for the benefit of Council that under Methods of Collection, the container for collection of recyclable materials should be a capacity of not more than 30 gallons.

Verizon Franchise: The Borough Solicitor suggested that the phrase “This Ordinance shall be effective upon adoption” be added as Part Five of the Ordinance and not to the contract itself.

*7) Councilwoman Panza made a motion to advertise and discuss this matter further at the next Council meeting. Motion seconded by Councilwoman Borne Fuller. Motion carried.

Property Maintenance Ordinance: Manager Beard has been in contact with the Borough Solicitor and he is in the process of amending the current property maintenance ordinance in order to provide for penalties adoptable by resolution. If Council were agreeable and would like to advertise the Ordinance, it can be considered at the next meeting and a Resolution presented specifying the penalties.

*8) Councilwoman Panza made a motion for the Borough Solicitor to prepare the ordinance and to advertise for the adoption of the Property Maintenance Ordinance. Motion seconded by Councilwoman Borne Fuller. Motion carried.

Yard Sale: The Fall Yard Sale was held on Saturday September 13th. Advertising for this event was made through the Patriot News and placement of the “sandwich board” in front of the municipal building.

Leaf Pick-Up: The tentative time for leaf collection to begin is mid-October. The same schedule as in past years will be followed while also taking into consideration that weather conditions could cause a change in the original collection schedule. The tentative schedule will be posted on the Borough web site.

Traffic Signal Conversion: Manager Beard explained for the benefit of Council the process of converting the traffic signal at Paxtang Avenue and Derry Street to an LED lighting system. The cost of the system would be approximately \$3,800.00. Manager Beard has been in contact with an organization called The Sustainable Energy Fund. This is an organization designed to finance projects of this type. It is quite possible to finance this entire project without raising our electric bill. The difference in the electric bill would go to the organization until such time as the project is paid off. A back-up battery unit for the LED system could be purchased for approximately \$5,275.00. Financing for the battery system could come from the Capital Reserve Highway Fund.

*9) Vice-President Beaver made a motion to purchase the LED light system for the traffic signal. Motion seconded by Councilwoman Panza. Motion carried.

It was the decision of Council not to move forward with the purchase of the battery backup system at this particular time.

Eagle Scout Project: Manager Beard has been approached by Mr. Christopher Spackman. Mr. Spackman is interested in pursuing an Eagle Scout project involving the installation of benches, picnic tables, and landscaping in the "Greenbelt Commons" area. Council approved the project.

Harrisburg Sewer Ordinance: The Solicitor has finished with the changes to the sewer ordinance and is ready for advertising.

Paxtang Avenue Curb Billings: Out of 35 bills that have been sent out, we have received 11 responses and 4 requests for extensions.

Parking So 31st Street: Manager Beard suggested leaving the parking situation on South 31st Street 'as is' for the present time. Discussion was held on this matter at the August 19th 2008 Regular Business. (Documentation can be found on page number 311).

Surplus Property Bid: The appropriate advertisement has been placed and bids for the surplus highway truck will be considered at the October Regular Business Meeting.

Building appraisal: PENN PRIME has completed their appraisal on the Municipal Building and Manager Beard is waiting to hear from them concerning their findings.

Codification: Manager Beard referred Council to a proposal from General Code regarding Codification, Laserfische, and payment plans. Manager Beard recommended to Council that they move forward on the Codification with the payment schedule and then revisit the Laserfische system at a later date. It was decided to contact General Code concerning the possibility of making payments over a three-year period.

*10) Councilwoman Panza made a motion to look into the possibility of a three-year pay period for the Codification and if this plan is agreeable, authorize the Borough Manager to proceed with the Codification. Motion seconded by Councilwoman Borne Fuller. Motion carried.

PPL: Manager Beard referred Council to a letter from PPL concerning the new "phase-in" payment option plan that allows customers to adjust gradually to the higher electricity generation costs. The rate cap that has been in place since 1999 will be lifted at the end of December 2009.

Pension MMO: Council was presented with worksheets for the Minimum Municipal Obligation regarding the Police Pension and Non-Uniform Pension Plan for 2009.

*11) Councilwoman Panza made a motion to certify the MMO. Motion seconded by Councilwoman Borne Fuller. Motion carried after Manager Beard explained the worksheets for the benefit of Council.

Resolution 03-08: Manager Beard asked Council to consider adopting Resolution 03-08 which states the Borough has elected to waive the five (5%) contribution or contributions of any kind by members of the Police Department to the PMRS system.

*12) Councilwoman Panza made a motion to adopt Resolution. 03-08. Motion seconded by Councilwoman Borne Fuller. Motion carried.

Actuarial Study: PMRS had been contacted by the Borough and requested to conduct an actuarial study for the purpose of determining the cost of crediting officers with service time from the date of hire rather than the date of completion of probation. An officer from the Police Department has also made inquiry to PMRS for an actuarial study to be conducted for the purpose of seeking additional benefits. President Ninosky decided to table this matter in order to review the information from PMRS.

Police Hire: Our newest Police hire, Officer Bradley Brandt, is currently in a training program, is in uniform and is out on the road. Officer Brandt has been sworn in by Mayor Stambaugh prior to this evening.

Police Report: Chief Beard referred Council to the written report for the month of September and offered a verbal explanation as well. One of the police vehicles has received damages on two separate occasions. This vehicle is in the process of being repaired.

Police Contract Negotiations: Negotiations are continuing with regard to the Police contract.

AUDIENCE PARTICIPATION

Murv Grunden of 3323 Brisban Street presented the following:

- The Paxtang Historical Society will hold their October 6th meeting at 7:00 p.m. in the Municipal Gymnasium. Steve Runkle will provide a PowerPoint presentation entitled The Civil War, Gettysburg to Susquehanna.
- The Historical Society Board would like to scan the black and white photos depicting scenes of earlier Paxtang, located in Council Chambers, in order to preserve them.
- Mr. Grunden asked Council to consider the possibility of establishing a Dog Park at the lower field. Mayor Stambaugh stated this idea has been thought of for future planning and invited Mr. Grunden to be involved with the planning process.

Dr. Sohrab Sohrabi voiced his concern regarding House Resolution No. 418, known as the Homeowners and Bank Protection Act. This bill relates to home mortgages foreclosures and bankruptcy reorganization. Dr. Sohrab Sohrabi was accompanied by Ms. Phoebe Attia.

Ms. Carlene Rameau of 3031 Derry Street asked Council to consider the installation of benches and tables at the lower park. Mayor Stambaugh stated that there is an individual interested in pursuing this idea through an Eagle Scout project. Mayor Stambaugh indicated that there is also a project underway now for raising funds for playground equipment and is incorporated with the Eagle Scout project to integrate seating arrangements.

Mr. Coleman Wessel of 3630 Derry Street asked Council to consider the removal of a handicapped parking space on the south side of Derry Street across from her residence, as the resident for which this space was provided has moved from the area.

*13) Councilwoman Panza made a motion to remove the Handicapped Parking space. Motion seconded by Vice-President Beaver. Motion carried.

REPORT OF THE MAYOR

Mayor Stambaugh reported that she participated in the Second Annual Hospice and Visiting Nurse Association Butterfly Release. This event took place at the garden located in the "Greenbelt Commons" area. Mayor Stambaugh also officiated for a wedding at the Capitol. As the Mayor of Paxtang, Ms. Stambaugh does not charge a fee for her services, but does ask the couple to consider making a charitable contribution to an organization of their choice in honor of their wedding.

Mayor Stambaugh will participate in National Walk to School Day scheduled for Wednesday, October 8 and will present the Elementary School with a Proclamation.

REPORT OF THE SOLICITOR – No Report

REPORT OF CODES ENFORCEMENT

Codes Enforcement Officer Ed Wenger referred Council to his written report for the month of August and offered a verbal explanation as well.

REPORT OF THE ENGINEER

Engineer Shradley reported that the Microsurfacing and Street Reconstruction/Resurfacing projects have been completed.

Mr. Shradley and his office have started the process of compiling a work history for the Borough streets. This information will be used to target streets for maintenance projects for the next three years and estimates will be prepared for this project.

Televising the sewer lines will begin after the leaves have fallen as this will increase the accuracy of the GPS equipment due to communication with the satellites.

Deed research has begun for the adjoining properties regarding the Pike Street Right-of-way issue.

The final draft of the Mini-Comp Plan has been delivered to the Steering Committee. The next meeting of the Steering Committee is scheduled for November 13th at 4:00 at the Municipal Building. Following the meeting, the final plan will be submitted to Council for their review. A review period for public and county comments will then be required prior to final adoption.

Mr. Shradley met with Vice-President Beaver and Manager Beard to discuss the direction to be taken regarding the municipal highway garage and potential funding options. President Ninosky suggested addressing this at a future Workshop.

COMMITTEES

Administration – No Report

Highway – Councilwoman Seneca has received a request for two Pedestrian Crosswalk signs to be placed at the crosswalk on Derry Street near Park Terrace. President Ninosky asked Manager Beard to look into this matter.

Property and Recreation – No Report

Public Safety – No Report

Health and Sanitation – No Report

Public Relations – Anyone having articles for the Paxtang Post should direct them to Councilwoman LaCour as soon as possible.

*14) Councilwoman Panza made a motion to approve the Christmas Tree Lighting Ceremony if a request is received from the Paxtang Lions. Motion seconded by Councilwoman Borne Fuller. Motion carried.

Regarding the contest for the new logo for the Borough, Councilwoman LaCour asked Council to consider the idea of Council themselves judging on an anonymous basis or getting the public involved in the voting process. Councilwoman LaCour also asked if the idea of a Borough mascot could be incorporated into this project. President Ninosky suggested awarding the winner a plaque, a proclamation from the Mayor and something from Council.

UNFINISHED BUSINESS – No Report

NEW BUSINESS – No Report

COMMUNICATIONS

Information has been received from PPL regarding the collection of compact florescent light bulbs. This information will be posted on the Borough web site.

A letter was received from Mr. and Mrs. Arch Werner thanking Council for their consideration regarding the removal of a tree in front of their home.

A letter from a resident asking for an extension regarding the Paxtang Avenue curb project. President Ninosky acknowledged that an extension shall be granted.

A letter from Mr. and Mrs. Reagan regarding the delay in the delivery of the Paxtang Post. Manager Beard responded to the Reagans explaining that the Borough used a new vendor for printing this addition and ran into some difficulties. Manager Beard offered an apology for any inconvenience the Reagans might have experienced.

An email from Ms. Sara Fox voicing her concern regarding skunks within the borough.

PRESENTATION OF THE BILLS

*15) Councilwoman Panza made a motion to pay the bills. Motion seconded by Councilwoman Borne Fuller. Motion carried.

ADJOURNMENT

*16) Councilwoman Panza made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilwoman Borne Fuller. Motion carried. President Ninosky adjourned the Regular Business Meeting at 9:40 p.m.

Secretary

1. Minutes
2. Treasurer's Report
3. Approve Lions Halloween Parade
4. Assist Penbrook – Halloween Parade
5. Advertise Waste Contract and Open Bids
6. Approve Waste Hauler Contract
7. Advertise Verizon Franchise
8. Prepare and Advertise Property Maintenance Ordinance
9. Purchase LED Lights – Signal Derry and Paxtang Ave.
10. Codification - Proceed
11. MMO - 2009
12. Res 03-08 – PMRS Waive Contribution - Police
13. 3630 Derry – Remove Handicapped Parking
14. Approve Lions Christmas Tree Lighting
15. Pay Bills
16. Adjourn