

PAXTANG BOROUGH COUNCIL  
Municipal Building 3423 Derry Street  
Regular Business Meeting  
July 19, 2011

Vice-President Beaver called the monthly meeting of the Paxtang Borough Council to order at 7:15 p.m., followed by the Pledge of Allegiance to the Flag, led by Mayor Stambaugh.

Roll Call was taken.

**Council Members Present**

Council Vice-President	E. Denny Beaver
Council Members	Sheilah Borne Fuller Lynn Kipp Virginia Panza Raymond Patackis
Mayor	Keldeen Stambaugh

**Council Members Absent**

Council President	John R. Ninosky Sr.
Council Member	Deborah Seneca

**Borough Officials**

Borough Manager-Chief	Kenneth E. Beard
Borough Solicitor	Joshua Bonn – Nauman Smith
Borough Engineer	W. Max Shradley - <b>Absent</b>
Fire Chief	Todd Zwigart – <b>Absent</b>

**MINUTES**

\*1) Councilwoman Panza made a motion to dispense with the reading of the Minutes from the Regular Business Meeting of June 21, 2011 and to approve the same. Motion seconded by Councilwoman Kipp. Motion carried.

**TREASURER'S REPORT**

\*2) Councilwoman Panza made a motion to dispense with the reading of the Treasurer's Report from the Month of June, 2011 and to approve the same. Motion seconded by Councilwoman Borne Fuller. Motion carried.

**REPORT OF THE FIRE CHIEF**

Chief Zwigart was attending a meeting of the Dauphin County Fire Chiefs Association, In his absence Manager Beard referred Council to Chief Zwigart's report for the month of June.

**REPORT OF THE MANAGER**

**Seminars:** A seminar on the Governors Occupational Safety Health Conference will be held on October 3 and 4, 2011. Council Members interested in attending should contact Manager Beard.

**ARLE Grant:** Rettew Associates is working on the PennDOT Automated Red Light Enforcement Grant for signal improvements to the intersection of Derry Street and Paxtang Avenue. If Paxtang is awarded the grant, the Borough would be obligated to commit matching funds in the amount of \$15,000.00 that would be available from the Capital Reserve (Highway) Fund. The total budget for the project has yet to be determined but is expected to be well over \$200,000.00.

**National Night Out:** Manager Beard asked Council to endorse Borough participation in National Night Out on August 2nd and to approve road closures as received, along with additional requests as he sees necessary and appropriate.

\*3) Councilwoman Panza made a motion to approve National Night Out, three specific road closure requests and any other closures as the Manager sees fit. Motion seconded by Councilwoman Kipp. Councilman Patackis asked for the locations of the street closings. Manager Beard identified the 500 Block of Park Terrace, the 3300 Block of Brisbane Street and, the 3500 Block of Brisbane Street. Motion carried.

**Resolution 7-11:** Manager Beard submitted for Council's consideration **Resolution No. 7-11**, A resolution requesting PennDOT authorize the Borough to erect a banner across Derry Street for the advertisement of the Fire Company's Annual Crabfest.

\*4) Councilwoman Borne Fuller made a motion to Adopt **Resolution 7-11**. Motion seconded by Councilwoman Panza. Motion carried.

**Soccer Association Request:** A request has been received from the Swatara Youth Soccer Association for the use of Saussaman Park for various dates throughout the fall. Without objection from Council, Manager Beard will follow through with their request.

**Lightening Strike:** The municipal building received a lightning strike, damaging or destroying numerous electronic devices at an approximate cost of \$3,000.00. Manager Beard informed Council that the strike came into the building through the Comcast cable line. Council inquired if the Borough would be presenting an insurance claim or if Comcast would be covering the cost of the losses. Manager Beard stated that the insurance company could possibly enter into subrogation against Comcast regarding losses if a claim is filed.

**EMS Coverage:** Manager Beard received a communication from Elliot Markovitz, Executive Director of Susquehanna Township EMS stating Susquehanna Township and Paxtang Borough were without Paramedic services from 4:30 p.m. on Saturday July 9<sup>th</sup> until 7:00 a.m. on Sunday July 10<sup>th</sup>. Manager Beard received a verbal report from Fire Chief Zwigart indicating that at the scene of a recent traffic accident the first due ambulance was dispatched from the Dauphin station. Fire Chief Zwigart requested the service of another ambulance, and one subsequently responded from Susquehanna Township. Manager Beard will monitor the situation and if a problem develops, the Borough would have the option of soliciting another provider.

**Fire Truck Sale:** The Mack Fire Truck is scheduled to go to auction on Wednesday, July 20<sup>th</sup> through the Capital Region Council of Governments Multi Municipal Equipment Sale. If the reserve is not met, the Engine will be brought back to the Borough.

**2011 Street Project:** Base repair work is now complete. A time line will be established at a later date for the actual project.

**Shade Tree:** Numerous Shade Tree issues have been forwarded to Mr. Rodger Faill, Chairman of the Shade Tree Commission. A number of trees need to be removed and approximately \$17,000.00 is available from a budget of \$21,000.00. Two or three trees need to be removed now due to safety issues. One tree has a hollow leader that needs to be addressed immediately. Mayor Stambaugh felt that "No Parking" signs should be placed in the area of the tree in question. Manager Beard said Council has vested the responsibility and authority with Mr. Faill to make those decisions. Mayor Stambaugh asked if Mr. Faill was aware of the option to place "No Parking" signs until the time of removal. Vice-President Beaver asked Manager Beard to contact Mr. Faill and let him know that his opinion is being sought. Mayor Stambaugh asked for an estimate of how many more trees would need to be dealt with. Manager Beard asked if Mayor Stambaugh meant trimmed or removed. Councilman Patackis answered, "removed". Manager Beard said approximately 7 to 8 have been identified, one of which will be removed by Public Works employees. Mayor Stambaugh asked if there is an inventory of how many trees that have been planted and are now causing issues due to the species of tree. Manager Beard said the count could be hundreds. Councilman Patackis asked who is responsible for the trees located in the Greenbelt as some are marked for removal. Manager Beard said the Shade Tree Commission should theoretically only be

responsible for the trees planted in the Shade Tree lawn however the Borough is responsible for any tree on it's property and the Borough does in fact lease a portion of the Greenbelt in question. Manager Beard said this matter has been addressed with the City of Harrisburg and he is waiting for their response, preferably in the form of a crew to remove the trees. Councilman Patackis is of the understanding that the Borough has responsibility up to approximately Quince Street and beyond that the responsibility lies with the City and the Borough of Penbrook. Manager Beard said that the boundary of the leased area in question is an imaginary line from Sharon Street extended to Park Terrace, between Prince and Duke Streets. Manager Beard said the lease between Paxtang and the City of Harrisburg does not address Shade Tree issues. Trees in the Greenbelt can usually be felled without difficulty by Borough staff. Then residents interested in firewood may cut wood as long as it is on the ground.

**CDBG Grant Application:** This grant submission will focus on a comprehensive Shade Tree Study. A public hearing is scheduled for next week and will be attended by Mr. Knarr of Rettew Associates and Manager Beard. Documentation can be found on page 27 of the 2011 Minute Book.

**Playground Grant:** The Tot Lot playground equipment at Paxtang Commons Park has been installed.

**Police Report:** Chief Beard presented for Council a report on police activity for the month of July and offered a verbal explanation as well. Responding to a specific inquiry, Chief Beard informed Council that taking items set out for regular trash pick up is considered a theft, as one would be depriving the trash hauler from potential profit. This also has an effect on the Borough, as both revenue and expenses are directly related to tonnage collected and documented by Waste Management. Mayor Stambaugh asked if she were to witness the taking of recycling materials, would it be appropriate that she could contact the Police. Chief Beard said that she may.

Chief Beard has committed the Borough to the Capital Area Regional Police Testing (to establish a list of eligible applicants for full time police positions) that will take place on September 10<sup>th</sup> and 11<sup>th</sup>.

#### **AUDIENCE PARTICIPATION**

Mr. Murvin Grunden of 3323 Brisban Street took this time to thank Councilwoman Panza for publishing an article in the Paxtang Post on the Historical Society and on National Nigh Out. The 100<sup>th</sup> Anniversary Planning Committee will be meet on Wednesday, July 27<sup>th</sup> at 6:30 p.m. in Council Chambers.

**REPORT OF THE MAYOR** – Mayor Stambaugh has received requests to preside over two weddings in the near future.

**REPORT OF THE SOLICITOR** – No Report from Joshua Bonn.

**REPORT OF CODES ENFORCEMENT** – Codes Enforcement Officer Ed Wenger referred Council to his written report for the month of June and offered Council the opportunity for questions and concerns. Mr. Wenger reported that a “Gypsy” paving company has been soliciting throughout the Borough. Wenger has notified surrounding municipalities of this matter. Mayor Stambaugh would like this addressed in the next issue of the Paxtang Post. Mr. Wenger mentioned the possibility of establishing a “new resident” packet with information pertaining to codes and permits. Councilwoman Panza stated that the deadline for the *Post* would be September 15<sup>th</sup>. Manager Beard said adhering to this deadline and still having the *Post* delivered in a timely fashion may be difficult due to the lack of volunteers and that staff has been utilized in the past in order to facilitate delivery. Councilwoman Kipp will write an article for the *Post* asking for volunteers to help deliver the *Post*. Councilwoman Panza suggested mailing the *Post* to Borough residents. Mayor Stambaugh will seek out volunteers as well.

**REPORT OF THE ENGINEER** – Due to be absence of Engineer Shradley, Vice-President Beaver referred Council to the written report from Rettew Associates and offered Council the opportunity for questions and concerns.

## **COMMITTEE REPORTS**

*Administration* – Vice-President reminded Committee Chairs to review their budgets for 2012, advising that monies are projected to be tight. Since the Dauphin County Tax Collection Committee has chosen Keystone Collections Group as the agency responsible for the collection of Earned Income Taxes, Vice-President Beaver does not know what effect to the Borough, if any, this would have on projected 2012 income.

*Highway* – Due to the absence of Councilwoman Seneca, Councilwoman Kipp reported on the following:

- **Patriot Camp:** Communication was received from Councilwoman Seneca asking Council to consider sponsoring Patriot Camp for 2012 and to reserve Saussaman Park from Friday, June 25<sup>th</sup> through Friday, June 29<sup>th</sup> from the early morning until approximately 1:30 p.m. Activities included Flag etiquette, Army gear relay, collecting supplies for the US Troops overseas, wool spinning, butter and candle making and, learning how to use a voting booth. Ms. Seneca expressed her gratitude to Councilwoman Kipp, Councilwoman Panza, Vice-President Beaver, Councilman Patackis, Fire Chief Zwigart, Public Works employees Saul Schmolitz and Ed Wenger, and Manager Beard.
- **4<sup>th</sup> of July Parade:** Since Fire Captain Murvin Grunden was able to have all traffic control points covered and PennDOT was agreeable to closing Derry Street, Councilwoman Kipp asked if Mayor Stambaugh would contact the Paxtang Lions Club and suggest the present Halloween Parade route be changed to follow the course of the July 4<sup>th</sup> Parade. Councilwoman Kipp thanked Fire Captain Grunden, Manager Beard, Public Works Employees and all those involved in making the parade a success. Discussion was held on whether or not to consent to having vendors walk the parade route for 2012. No action was taken.

*Public Safety* – No Report from Councilwoman Borne Fuller

*Public Relations* - Councilwoman Panza stated she is missing yard sale signs from the Community Yard Sale on Saturday, June 4<sup>th</sup>.

*Health and Sanitation* – No Report from Councilman Patackis

**UNFINISHED BUSINESS** - No Business to Report

**NEW BUSINESS** – Mayor Stambaugh informed Council that the Dauphin Lebanon County Boroughs Association dinner and quarterly meeting is scheduled for Tuesday, July 26 at the Jonestown Park Pavilion. For reservations, contact the Paxtang Borough Secretary.

**COMMUNICATIONS** – Manager Beard presented to Council:

- E-mail from Ms. Loraine Spangler expressing congratulations on a successful July 4<sup>th</sup> parade. Ms. Spangler suggested putting membership forms for the Historical Society and Lenker Manor Paxtang Womens' Club in the Post when an article is published regarding these organizations.
- E-mail from Amy Kaunas, Executive Director of the Humane Society of Harrisburg stating that the isolation area was shut down for a time due to the drop off of several parvo infected animals.
- Paxtang Art Association donated \$500.00 to the Borough. Discussion was held on possibly using this money for Patriot Camp, the July 4<sup>th</sup> Parade, banners for the downtown revitalization, and the 100<sup>th</sup> Anniversary of the incorporation of Paxtang Borough. Manager Beard suggested holding off on any decision at this time.

Vice-President Beaver gave a verbal overview of the Capital Reserve Account Analysis Cash Funds for June, focusing on line items for vehicles and building. Vice-President Beaver offered Council the opportunity for questions and concerns.

Manager Beard took this time to publicly acknowledge and commend the Borough staff for their ability to accomplish the many projects and heavy work schedule that was presented during the past three months.

**PRESENTATION OF BILLS**

\*5) Councilwoman Panza made a motion to pay the bills. Motion seconded by Councilwoman Kipp. Motion carried.

**ADJOURNMENT**

\*6) Councilwoman Borne Fuller made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilwoman Kipp. Motion carried. At 8:17 p.m. Vice-President Beaver adjourned the Regular Business Meeting.

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Secretary

1. Minutes
2. Treasurer's Report
3. National Night Out and Block Party Road Closers
4. Adopt Res. 7-11
5. Pay Bills
6. Adjourn