

## MEMORANDUM

**TO:** Paxtang Borough Council  
Paxtang Staff

**FROM:** Christopher Knarr, AICP

**DATE:** July 13, 2007

**PROJECT NAME:** Paxtang Borough Mini-Comprehensive Plan      **PROJECT NO.:** 06-01143-007

**SUBJECT:** Monthly Status Report - July 2007

During the month of July:

- Finalized background chapters for the following:
    - Introduction – Purpose of Planning
    - Regional Location
    - Discussion of the Relationship to the Dauphin County Comprehensive Plan
    - Demographic and Housing Study
    - Community Facilities & mapping
    - Transportation Analysis & mapping
    - Existing Land Use & mapping
- which will be provided to the Steering Committee for the August 9, 2007 committee meeting.
- Postponed the 2<sup>nd</sup> Paxtang Borough Mini-Comprehensive Plan & Downtown Improvement Plan Steering Committee Meeting, originally scheduled for Thursday, July 12, 2007. The purpose of postponing the July meeting was to maximize time, energy and resources, and not to meet for the sake of getting together. The next Steering Committee meeting will be held Thursday, August 9, 2007 4:00 PM @ the Paxtang Borough Building.
  - Provided the Borough with samples/examples of public notification materials for the 1<sup>st</sup> Facilitated Public Participation Meeting.
  - Scheduled to move forward with holding the 1<sup>st</sup> Facilitated Public Participation Meeting:
    - Date – Thursday, July 19<sup>th</sup>
    - Time – 6:30 – 9 pm
    - Location – The Evangelical Lutheran Church of the Good Shepherd, 3700 Rutherford Street.