

MEMORANDUM

TO: Paxtang Borough Council
Paxtang Staff

FROM: Christopher Knarr, AICP

DATE: October 5, 2007

PROJECT NAME: Paxtang Borough Mini-Comprehensive Plan **PROJECT NO.:** 06-01143-007

SUBJECT: Monthly Status Report - October 2007

During the month of September:

- Planned for, developed presentation, and held the following meetings:
 - Business Owners
 - October 3 (Wednesday), 2007 from 2 – 4 pm in Council Chamber
 - 2 downtown business owners and 6 Borough & RETTEW representatives attended.
 - Public Participation
 - October 4 (Thursday), 2007 from 6:30 – 9 pm in Borough Building.
 - 12 residents and 9 Borough & RETTEW representatives attended.
 - Summarized list of results/responses are attached.
- Collected additional information via field visit and photodocumentation.
- Analyzing the results/responses of the 2 “downtown” related meetings mentioned above.
- Working on analyzing downtown existing conditions & background data/information.
- Working on an agenda/outline and presentation for the business owners meeting and public participation meeting.
- Working on refining the preliminary overriding goals and developing specific objectives for the mini-comprehensive plan.
- Working on the future land use plan for the mini-comprehensive plan.