

PAXTANG BOROUGH COUNCIL
Regular Business Meeting
August 21, 2007

President Spackman called the monthly meeting of the Paxtang Borough Council to order at 7:15 p.m., followed by the Pledge of Allegiance to the Flag led by Mayor Stambaugh.

Roll Call was taken.

Council Members Present:

Council President	F. Joseph Spackman
Council Vice-President	John Ninosky

Council Members	Heather LaCour
	Virginia Panza
	Deborah Seneca

Council Members Absent:	E. Denny Beaver
	John Rowe

Mayor	Keldeen Stambaugh
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Borough Manager-Chief	Kenneth Beard
Borough Engineer	W. Max Shradley
Borough Solicitor	Stanley Laskowski
Fire Chief	Todd Zwigart

MINUTES

*1) Vice-President Ninosky made a motion to dispense with the reading of the Minutes and to approve same. Motion seconded by Councilwoman Panza. Motion carried.

TREASURER'S REPORT

*2) Vice-President Ninosky made a motion to dispense with the reading of the Treasurer's Report and to approve same. Motion seconded by Councilwoman Panza. Motion carried.

REPORT OF THE FIRE CHIEF

Chief Zwigart presented Council with a written report on the monthly activities for the Fire Company and Fire Police.

REPORT OF THE MANAGER

Fire Chief's Designation of Authority: Manager Beard referred Council to a letter from Fire Chief Zwigart designating limited authority to the Deputy Fire Chief and Codes Officer to enforce issues related to the Fire Code.

DCED Mini Comp Plan: A public meeting with minimal response was held on July 19th, at Good Shepherd Lutheran Church for the purpose of receiving public input to this project. The Steering Committee held a scheduled meeting on August 9th to continue with the development of the plan. The committee is now entering into the recommendation and planning stage. Council was encouraged to offer their input.

Sewer Flushing Truck: Penbrook Borough has proposed a formal agreement in draft form to the borough in regard to the joint purchase of the Sewer Flushing Trailer. Solicitor Laskowski expressed concerns about issues of terminology, payment of insurance premiums, submission of claims, and maintenance on the unit. Discussion was held that costs involved could be charged to the Sewer Fund. Solicitor Laskowski

mentioned an Ordinance might need to be introduced in order to approve the contract. Solicitor Laskowski will be in contact with Bruce Foreman, the Solicitor for Penbrook.

*3) Vice-President Ninosky made a motion for authorization to advertise the appropriate Ordinance if need be for the joint purchase of the Sewer Flushing Unit. Motion seconded by Councilwoman Panza. Motion carried.

Snowplow Bid: If a suitable snowplow cannot be found through a state contract, Manager Beard asked for authorization to advertise specifications and to initiate the necessary bid process.

*4) Vice-President Ninosky made a motion to solicit appropriate bids for the snowplow. Motion seconded by Councilwoman Panza. Motion carried.

Front Yard Ordinance: The modification to the Zoning Ordinance dealing with the definition of a front yard now rests with the Tri-County Planning Commission. Manager Beard has been in contact with the Commission and is awaiting a response from them.

Executive Session: Manager Beard asked Council to consider an Executive Session at this time.

President Spackman announced at 7:30 pm. that Council would retire to Executive Session for the purpose of discussing legal and personnel matters.

President Spackman reconvened the regular business meeting at 7:45 p.m.

*5) Vice-President Ninosky made a motion to approve the non-uniform contract with the Teamsters Union. Motion seconded by Councilwoman Panza. Motion carried.

Open Burn Ordinance: Manager Beard offered the Open Burn Ordinance for Council's consideration and advertisement. Manager Beard commented that he would prefer if the police not be held responsible for enforcement of this Ordinance and proceeded to express his thoughts and concerns. Much discussion was held on the following:

- Designating authority of enforcement to the Codes Enforcement Officer, the Fire Chief along with the Fire Deputy and other designated officials of the Borough.
- No time restraints for burning.
- Public posting for "Red Flag Day". Possible placement of the "sandwich board" in front of the Municipal Building was one suggestion.

*6) Vice-President Ninosky made a motion to advertise the Open Burn Ordinance with the modifications as discussed. Motion seconded by Councilwoman LaCour. Motion carried.

Traffic Ordinance: This Ordinance is in reference to the proposed traffic pattern at the Paxtang Elementary School. Manager Beard offered for Council's consideration the authorization to advertise the Ordinance for next months meeting.

*7) Vice-President Ninosky made a motion to advertise the Traffic Ordinance. Motion seconded by Councilwoman Seneca. Motion carried.

Highway Mill and Overlay: Manager Beard reported the mill and overlay project has been completed for 2007. This project entailed the repair of portions of Park Terrace, Eastman Drive, Cherry Street, and South Paxtang Avenue.

Storm Sewer Inlet Repair: A storm sewer inlet on Sharon Street between Kelso and Paxtang Avenue is in need of reconstruction. In anticipation of taking corrective action, three bids were obtained for the proposed work. These bids, including a bid in the amount of \$4,637.00 from Dillsburg Excavating and Septic, Inc. were offered for Council's consideration.

*8) Vice President Ninosky made a motion to approve the bid from Dillsburg Excavating and Septic, Inc. in the amount of \$4,637.00. Motion seconded by Councilwoman LaCour. Motion carried.

Capital City Adventure Challenge: Manager Beard referred Council to a letter from Stevens and Lee requesting permission to have access to Apple Street and to utilize Fire Police for a proposed bike race on September 22. Manager Beard offered as a more appropriate route, the use of Derry Street. Provisions would be made to cone off a lane for the participants. PennDOT will need to be notified of this request.

*9) Vice-President Ninosky made a motion to authorize the Borough Manager/Police Chief to indicate our agreement to participate in this event and to use his discretion for the safest route of travel and to seek approval from PennDOT and permission to detail the Fire Police. Motion seconded by Councilwoman LaCour. Motion carried.

PPL Day of Caring: Manager Beard received a call from Mr. Norm LaCoss, informing the borough that PPL has once again offered their services for the "Day of Caring". On Sept 7th, work crews will again be in the Greenbelt working with the Greenbelt Association to clean and clear the area. In addition, the Greenbelt Association has allocated funds for the planting of two trees in the area of the Greenbelt and that PPL will be assisting with this project as well.

PSAB Broker of Record: The PA State Association of Boroughs has made inquiry with the Borough if they would like representation in negotiating more competitive health care costs. PSAB's requirement is that the Borough name Commonwealth Professional Group as Broker of Record for our health insurance.

*10) Vice-President Ninosky made a motion that the borough authorize Commonwealth Professional Group as Broker of Record for health insurance. Motion seconded by Councilwoman LaCour. Motion carried.

Police Report: In addition to his written report, Chief Beard gave a detailed verbal report as well.

National Night Out: Attendance was down from last year, possibly due to the extreme warm weather. Chief Beard would like to see this event continued in 2008.

AUDIENCE PARTICIPATION

Murv Grunden presented the following:

- National Night Out – There were approximately 35 people in attendance at the Block Party in the 3300 Block of Brisbane Street. Weather was indeed warm.
- Paxtang Historical Society – The Society Picnic was a success, with approximately 25-30 people in attendance. October 1st will be their next meeting in the Municipal Gym at 7:00 pm. Dr. Aaron Larson will give a presentation on the war of 1812.
- The Crime Watch Mid Penn Bank account currently has balance of \$591.03.

REPORT OF THE MAYOR

Mayor Stambaugh presented the following:

- October 24th – Borough Association Dinner. This will be a joint effort between Paxtang and Penbrook to be held at the Penbrook Borough building.
- October 3 – Business Owners Meeting for the Mini Comp Plan, 2-4 p.m. at the Borough Building.
- October 4 – Public Meeting for the Mini Comp Plan
- September 9 – The 275th Anniversary Celebration of the Paxton Presbyterian Church, at Saussaman Park.
- Pedestrian Crosswalk Signs – Status - Manager Beard reported the signs are on back order.
- Butterfly Release – Hospice and The Visiting Nurse Association participated in a butterfly release and Memorial Ceremony at the Greenbelt Community Park by the Paxtang Diner.
- Penbrook Borough will not be participating in Trick or Treat Night this year.
- Spring 2008 seminar planned. The topic of discussion will be the nature of skunks.

REPORT OF THE SOLICITOR

Solicitor Laskowski presented the following:

- Fuel charges added to Waste Management billings this charge should be deducted from the invoice as Solicitor Laskowski stated our contract with Waste Management does not provide for fuel charges.

- PennDOT Agreement – still waiting for approval from the State.
- DCED Grant – Contract has been received.

REPORT OF COES ENFORCEMENT

Code Enforcement Officer Ed Wenger presented Council with his written report for the month of July.

REPORT OF THE ENGINEER

Engineer Shradley explained the Geographical Information System for the benefit of Council. There will be a demonstration of the system on August 28th at the Borough Building. Any purchases associated with this program could be charged to the Sewer Fund.

COMMITTEES

Administration – No Report

Highway

Councilwoman Seneca presented Council with the following information that she received from the Greenbelt Association.

- An area of erosion has been noticed in the Paxtang Parkway. Councilwoman Seneca will be obtaining more information on this matter.
- A workday is scheduled for September 1st at the Five Senses Garden. The cleaning of an area drainage ditch is also scheduled on that date. This information was offered as general information as these areas are not within the limits of the Borough.
- On October 21st The Capital Area Greenbelt Association and the Harrisburg Bike Club are organizing a 20 mile ride entitled *The Stone Soup Ride*. Anyone desiring information on this event should contact Councilwoman Seneca.

Councilwoman LaCour informed Council of some graffiti that was brought to her attention in the Greenbelt. Manager Beard will refer this to Harrisburg City and Codes Enforcement Officer Ed Wenger. Councilwoman LaCour asked what course of action could be taken in reference to issues of littering throughout the Borough as well as the proper procedure for securing “No Littering” signs. After much discussion, Vice-President Ninosky made a request to Chief Beard to have his Officers monitor the situation regarding littering.

Property and Recreation

Manager Beard informed Council that Touching Lives Universal Ministries will no longer have use of the Borough Gymnasium.

The refrigerator in the gymnasium kitchen needs replaced. Several prices have been obtained to replace the unit that range from \$549.00 to \$1,300.00. Manager Beard suggested that the most economical unit is a “Scratch and Dent” appliance from Rozman Brothers, priced at \$549.00.

*11) Vice-President Ninosky made a motion to purchase the “Scratch and Dent” refrigerator from Rozman Brothers for \$549.00. Motion Seconded by Councilwoman LaCour. Motion carried.

Councilwoman Seneca requested Councilwoman LaCour update Council as to what actions are being taken to secure the parks in regards to delinquent activities. After discussion it was decided to refer this request to Public Safety.

Public Safety

Vice-President Ninosky referred the subject of park security to Chief Beard. Chief Beard acknowledged the request.

Public Relations

Councilwoman Panza informed Council that notices were sent out requesting articles be submitted for publication in the next issue of the *Post*.

Health and Sanitation

No Report

UNFINISHED BUSINESS

Councilwoman Seneca asked for an update on the request for yard waste containers. Manager Beard stated that our contract with Waste Management does not call for separate disposal of yard waste. Yard waste currently placed in a container will be picked up and taken to the land fill along with other household refuse. If the borough would like to segregate yard waste, there would be an extra charge. Manager Beard has been in contact with Mr. Stang from Waste Management and is waiting for a response regarding a price for this service. The price per receptacle would be approximately \$12.00 to \$15.00.

NEW BUSINESS

No New Business

COMMUNICATIONS

SYSA Soccer schedule has been received for use of the field at Saussaman Park.

August 23rd - Dauphin County Ag and Natural Resource Center, Peters Mountain Road in Dauphin - Gypsy Moth Suppression Seminar.

August 23rd - PA Municipal Legal Update. Registration cost is \$150.00.

August 28th - Edwards Business Systems Customer Appreciation Day at the National Civil War Museum, 1 to 7 p.m.

August 29th - *Meet your Elected Officials* at the State Capital, 5:30 p.m.

September 25th - Leading for Success. Registration cost is \$150.00

Dauphin County Planning Commission – quarterly outreach meetings. Topics for discussion need to be addressed to Manager Beard by September 10th.

The PSAB provided information soliciting participating in their program to write grants for municipalities. The fee to participate fully would be approximately \$1,000.00 per month or the Borough could elect to ‘Pay as You Go’ at a rate of \$100.00 per hour.

Paxtang Historical Society – Thank You to the Borough for use of the upper field.

PennPrime Trust – The Trust’s recent newsletter acknowledged the Borough for not submitting claims for work that was to be done by the Borough staff.

Mr. Roy Latourette –Thank you to Manager Beard and Codes Officer Ed Wenger for the manner in which the matter of a sinkhole on his property was handled.

PRESENTATION OF BILLS

*12) Vice-President Ninosky made a motion to pay the bills. Motion seconded by Councilwoman Panza. Motion carried.

ADJOURNMENT

*13) Vice-President Ninosky made a motion to adjourn the regular business meeting. Motion seconded by Councilwoman Panza. Motion carried. President Spackman adjourned the regular business meeting at 9:13 p.m.

Secretary

1. Minutes
2. Treasurer Report
3. Advertise Sewer Flushing Unit
4. Solicit Bids – Snowplow
5. Approve Non-Uniform Contract
6. Advertise Open Burn Ord.
7. Advertise Traffic Ord.
8. Approve Bid Dillsburg Excavating – Storm Sewer Inlet
9. Capital City Adventure Challenge – Bike Race
10. Commonwealth Professional Group – Broker of Record – Health Insurance
11. Purchase Refrigerator
12. Pay the Bills

13. Adjourn

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