

PAXTANG BOROUGH COUNCIL
Regular Business Meeting
October 17, 2006

President Spackman called the monthly meeting of the Paxtang Borough Council to order at 7:15 pm., followed by the Pledge of Allegiance to the Flag, which was led by Mayor Stambaugh.

Roll Call was taken.

Council Members present:

Council President	F. Joseph Spackman
Council Vice-President	John Ninosky

E. Denny Beaver
Heather Misiti
Virginia Panza
John Rowe – absent
Deborah Seneca

Mayor	Keldeen Stambaugh
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Borough Manager/Chief	Kenneth Beard – absent
Borough Engineer	W. Max Shradley
Borough Solicitor	Stanley Laskowski
Fire Chief	Todd Zwigart

MINUTES

*1) Vice-President Ninosky made a motion to dispense with the reading of the Minutes of the Regular Business Meeting of September 19th, 2006, and to approve the same. The motion was seconded by Councilwoman Panza. The motion was approved unanimously.

*2) Vice-President Ninosky made a motion to dispense with the reading of the Minutes of the Special Meeting of Borough Council of October 2, 2006, and to approve the same. The motion was seconded by Councilman Beaver. The motion was approved unanimously.

President Spackman made a change to the regular order of business to accommodate the following Oaths of Office.

ADMINISTRATION OF THE OATH OF OFFICE

Mayor Stambaugh proceeded with the administration of the Oath of Office to John C. Harlackner as a Police Officer (Part Time)

CONSIDERATION OF APPOINTMENTS

*3) Vice-President Ninosky made a motion to appoint Robin Bloss as Emergency Management Director and H. Edward Wenger as Assistant Emergency Management Director.

At the request of President Spackman, Vice-President Ninosky withdrew his motion in order to consider the appointments separately.

*4) Vice-President Ninosky made a motion that Robin Bloss be appointed as the Emergency Management Director. The motion was seconded by Councilwoman Panza. The motion was approved unanimously.

*5) Vice-President Ninosky made a motion that H. Edward Wenger be appointed as Assistant Emergency Management Director. The motion was seconded by Councilwoman Panza. The motion was approved unanimously.

ADMINISTRATION OF THE OATH OF OFFICE

Mayor Stambaugh proceeded to administer the Oath of Office to Robin Bloss as Emergency Management Director and to H. Edward Wenger as Assistant Emergency Management Director.

TREASURER'S REPORT

*6) Vice-President Ninosky made a motion to dispense with the reading of the Treasurers Report and to approve the same. The motion was seconded by Councilwoman Panza. The motion was approved unanimously.

INTRODUCTION OF GUEST SPEAKER

David Laskowski of Boy Scout Troop 10 introduced his Eagle Scout project to Council. Mr. Laskowski plans to utilize a parcel of land of the Capital Area Greenbelt between The Paxtang Diner and Park Terrace which would enable the land to serve as an area for community activities. Provisions would include the planting of trees, placement of benches, and general landscaping. Mr. Laskowski is seeking donations and volunteers for this project. Due to the lease the Borough has with the City of Harrisburg, Solicitor Stanley Laskowski will contact Harrisburg officials for their anticipated approval on this matter.

*7) Vice-President Ninosky made a motion to approve Mr. Laskowski's plans for his Eagle Scout project as presented. The motion was seconded by Councilman Beaver. The motion was approved unanimously.

REPORT OF THE FIRE CHIEF

Chief Zwigart presented Council with a written report on the monthly activities for the Fire Company and Fire Police. The Chief indicated that their Open House was well attended. The Fire Prevention program at Paxtang Elementary was a success. Wrist bands with this year's slogan, "Get out and Stay Out", were given out to the students. Chief Zwigart offered his appreciation to Mayor Stambaugh in thanking him and the Fire Company for their service. Chief Zwigart indicated the basement did not take in any water with the recent rainfall but will be in contact with Manager Beard and the Head Trustee of the Fire Company in order to go over some areas of concern. Chief Zwigart informed Council that the Auxiliary will be conducting a soup and sandwich fundraiser on Election Day.

REPORT OF THE MANAGER

In the absence of Manager Beard, President Spackman presented Council with the following report from the Borough Manager.

- **Masonry Proposal** - In addition to the original proposal from Jones Masonry, Manager Beard secured two additional proposals. The lowest proposal was received from Clifton Smith of Steelton at a cost of \$3,750.00. Manager Beard has contacted Mr. Smith and he will be starting within the next week. Councilwoman Seneca questioned as to why there was such a large monetary difference in the bids. President Spackman indicated Manager Beard would be questioned concerning this matter.
- **Roof Project** - The work is complete and the project is closed.
- **Yard Sale** - Scheduled for Saturday, October 21st. An advertisement will be placed in The Patriot News along with placement of the 'sandwich board' sign in front of the municipal building.
- **Halloween Parade** - Scheduled for Tuesday, October 24th, everything is going according to schedule.
- **Fall Clean Up** - Scheduled for Saturday October 28th. Arrangements have been made with Waste Management for two trash trucks and one dumpster for appliances. An ad and a coupon for residents have been uploaded to the website. Councilwoman Seneca asked what provisions would be made for residents not having internet access. Discussion was held to place the 'sandwich board' in front of the borough building, publication of flyers, and to have coupons available at the borough office.

- **DCED Mini Comp Plan RFP** - The plan has been put out for bids with the deadline being 2:00 p.m. October 26th. A pre-bid meeting was held on Thursday, October 12th with 6 prospective bidders present. The plan has been approved by Dauphin County.

AUDIENCE PARTICIPATION

- George Murphy, 213 Kelso Street, indicated that his wife fell on a portion of pavement in the Borough. He did not provide any specific location or date of incident.. Mr. Murphy made inquiry and stated his concern on the status of the Public Works employees with regard to their change in scheduled hours and their position as Borough Code Enforcement Officers.
- William S. Miller, 444 North 32nd Street, made inquiry and stated his concern on the status of the Public Works employees with regard to their change in scheduled hours and their position as Borough Code Enforcement Officers.
- Warren Martin, 3418 Brisban Street, made inquiry and stated his concern on the status of the Public Works employees with regard to their change in scheduled hours and their position as Borough Code Enforcement Officers.
- Heidi Cushlin, 310 Kelso Street read a letter from Janis Chaplick of 3111 Brookwood Street in regard to the situation with the Borough Code Enforcement Officers.
- Brenda Noell, 19 North 30th Street, made inquiry and commented on the status of the Public Works employees with regard to their change in scheduled hours and their position as Borough Code Enforcement Officers.
- Jeff Gingrich, 102 North Paxtang Avenue, expressed his view that because of the reduction of hours of the Public Works employees the school crossing guards are without adult supervision until 8:30 a.m. He requested that the Borough make provision for adult supervision to be present at the Paxtang Avenue and Rutherford Street school crossing site at 8:15 or 8:20 for the morning crossing.
- Murv Grunden, 3323 Brisban Street, made inquiry and commented on the status of the Public Works employees with regard to their change in scheduled hours and their position as Borough Code Enforcement Officers.
- Cory Noell of 3441 Derry Street made an inquiry as to the situation in regard to the Borough Code Enforcement Officers.

Vice-President Ninosky explained in detail the situation regarding the Public Works Employees. Vice-President Ninosky also explained that the Public Works Employees voluntarily resigned as Building Codes Enforcement Officers, thus redefining their employment from full time to part time status. Mr. Ninosky indicated that the Borough has provisions for the Paxtang Avenue crossing site to be covered by an adult and will have this matter looked into. Vice-President Ninosky indicated that proper procedure would be for the Mayor to offer the Police report in the absence of the Chief of Police.

REPORT OF THE MAYOR

- **Avenue Curb Invoice** – for the benefit of those attending tonight’s meeting, Mayor Stambaugh explained in detail the ongoing situation in regard to this project. Mayor Stambaugh indicated that she is still in the process of working on a solution.
- **Police Report** – in the absence of Chief Beard, Mayor Stambaugh read the written report provided to Council by Chief Beard.

A question was asked as to how many days the Chief of Police is required to be on the street. Mayor Stambaugh indicated there is no set requirement for the Police Chief to be on Patrol or in uniform.

A question was posed if Chief Beard could be at the Paxtang Avenue crossing site. Vice-President Ninosky indicated this is the first time Council has been aware of the situation at the Paxtang Avenue crossing site as the Borough believed it had made adequate provision for this site to have Borough employee coverage. Vice-President Ninosky indicated this matter will be investigated and addressed as necessary.

REPORT OF THE SOLICITOR

Solicitor Laskowski indicted the Codes CD is now completed and we may burn as many copies as we need.

REPORT OF CODES ENFORCEMENT – No Report

REPORT OF THE ENGINEER

Engineer Shradley indicated he will be in contact with the representative for the energy audit and should have a report for Council in the near future.

Mayor Stambaugh asked for an update on the Mini Comp Plan including a deadline for the use of the grant money. Engineer Shradley indicated proposals would be received, evaluated and then awarded and that the grant money generally should be expended within two years.

COMMITTEE REPORTS

Administrative:

Councilman Beaver indicated he is working on the Budget with the anticipation of finalizing things at the next Workshop.

Highway:

Councilwoman Seneca indicated she will be submitting the street sign name grant on Wednesday, October 18th. For the benefit of those attending tonight's meeting, Councilwoman Seneca explained in detail the nature of this grant. A question was asked if it would be possible to auction off the street signs that were scheduled for replacement.

Property and Recreation:

Councilwoman Misiti indicated she would like to put on the schedule for an upcoming Workshop to discuss the gym guidelines. Councilwoman Seneca suggested preparing an outline and having this sent out ahead of time.

Public Safety:

No Report

Public Relations:

No Report

Health and Sanitation:

No Report

NEW BUSINESS:

President Spackman indicated that Manager Beard will be notified of the Paxtang Avenue crossing guard situation and that coverage will be available.

COMMUNICATIONS:

Mayor Stambaugh addressed the audience on the subject of volunteering for their Borough. Mayor Stambaugh indicated some areas of interest might be in helping deliver the Borough newsletter, helping with the Fire Company or joining the Citizens Advisory Committee. Mayor Stambaugh indicated to contact Councilwoman Panza for those interested in helping deliver the newsletter and to contact Mr. Grunden for information on the Citizens Advisory Committee.

PRESENTATION OF BILLS

*8) Vice-President Ninosky made a motion to pay the bills. The motion was seconded by Councilwoman Panza. The motion was approved unanimously.

ADJOURNMENT

*9) Vice-President Ninosky made a motion to adjourn the meeting. The motion was seconded by Councilwoman Panza. The motion was approved unanimously. The meeting was adjourned at 8:13 p.m.

Secretary

1. Reading of Minutes
2. Reading of Minutes – Special Meeting
3. Appoint Emergency Management Director and EM Assistant
4. Amend Motion – EM Director and EM Assistant
5. Appoint Robin Bloss EM Director and Edward Wenger EM Assistant
6. Reading of Treasurers Report
7. Eagle Scout Project
8. Pay the Bills
9. Adjourn