

PAXTANG BOROUGH COUNCIL
Regular Business Meeting
June 20, 2006

Vice-President Ninosky called the monthly meeting of the Paxtang Borough Council to order at 7:15 pm followed by the Pledge of Allegiance to the Flag led by Mayor Stambaugh.

Roll Call was taken.

Council Members present: E. Denny Beaver
 Heather Misiti
 Virginia Panza
 John Rowe - entered at 7:17 pm

Council Vice-President John Ninosky

Council President F. Joseph Spackman and Councilwoman Seneca were absent.

Mayor Keldeen Stambaugh

Borough Manager/Chief Kenneth Beard
Borough Engineer W. Max Shradley
Borough Solicitor Stanley Laskowski
Fire Chief Todd Zwigart

MINUTES

*1) Vice President Ninosky made a motion to dispense with the reading of the minutes and to approve same. The motion was seconded by Councilman Beaver. The motion approved unanimously.

FINANCIAL REPORT

*2) Vice President Ninosky made a motion to dispense with the reading of the Treasurers Report and to approve same. The motion was seconded by Councilman Beaver. The motion approved unanimously.

REPORT OF THE FIRE CHIEF

Chief Zwigart presented Council with a written report on the monthly activities for the Fire Company and Fire Police.

REPORT OF THE MANAGER

Temporary Employee: Manager Beard gave an update on Public Works employee Saul Schmolitz. Kenneth Gabor has been hired on a temporary basis until late August, at which time he will be returning to college. At that time the situation will be reevaluated.

Summer Recreation: Melinda Dennis has been hired for the summer recreation program. There is one more position open; contact Manager Beard if you know of anyone interested.

Police Contract: A mediation session was held with an impartial mediator. The Union has indicated they believe there is an impasse and the matter will go to arbitration.

NIMS Training: Contact Manager Beard if you have questions or concerns.

Avenue Curb Invoice: An invoice was received from Penn Dot dated May 26, 2006 for \$88,641.69. Manager Beard stated he believes there is a discrepancy of \$1,800.00 (to the advantage of Penn Dot) and has been in contact with Engineer Shradley concerning this and believes it is best to put Penn Dot on notice indicating our reluctance to pay until such time as the matter is rectified. Vice President Ninosky discussed the matter of advising Penn Dot by means of a letter indicating we dispute the billing and advise we are withholding payment at this time.

*3) Councilwoman Panza made a motion to advise Penn Dot of our decision to withhold payment at this time. Councilman Beaver seconded the motion. The motion approved unanimously.

BCE Construction Invoice: BCE Construction has presented an invoice to the Borough for an additional \$20,000.00 as the second payment toward the roof replacement contract. Manager Beard indicated there will be additional expenditures for the completion of the roofing project estimated between \$7,000.00 and \$10,000.00.

*4) Councilman Beaver made a motion to pay BCE Construction \$20,000.00 as per their invoice. The motion was seconded by Councilwoman Panza. The motion approved unanimously.

REPORT OF THE POLICE CHIEF

Chief Beard indicated the following:

- 139 requests for service, 4 accidents, 57 traffic stops, 51 citations issued, 41 calls out of jurisdiction, 2 drug incidents, 3 thefts, 1 disorderly conduct, and 1 Loitering and Prowling call.
- Discussion was held as to when most of the calls come in. Chief Beard indicated if one would examine strictly by “shifts”, the 3 to 11 shift would more than likely show the most calls for service.

AUDIENCE PARTICIPATION

Murvin Grunden of 3323 Brisbane Street reported the following:

- The Historical Society newsletter should be ready for July.
- A get together was held on June 14th at Bennett’s Soda Fountain at the Old Sled Works in Duncannon. Speakers were Tom Bennett and his son along with Pat Appleby and Dave Mills.
- Next meeting is Monday, August 7th at 6:00 pm with a tour of the Paxton Presbyterian Church Cemetery by Ron Wicks and a picnic afterward at Saussaman Park.
- National Night Out is scheduled for Tuesday, August 1st. Mr. Grunden asked for Brisbane Street to be blocked off between Quince and Kelso for a Block Party and encouraged the Police Department and Fire Co. to participate in this event.
- The Paxtang Crime Watch is inactive at this time.
- The Citizens Advisory Committee held their first meeting on Saturday. Sharah Coughlin has been to chair the organization. and that a Co-Chair has also been selected.
- Mr. Grunden thanked Chief Beard for his report concerning Police activities.

REPORT OF THE MAYOR

Mayor Stambaugh indicated she conducted her first wedding ceremony the preceding Saturday.

REPORT OF THE SOLICITOR

Solicitor Laskowski indicated the Independent Contractor agreement for the tennis clinic has been completed and sent to the borough office and he is working on the Sign Ordinance as well as the Ordinance for Act 167.

REPORT OF CODES ENFORCEMENT

Manager Beard referred to the written report presented to Council.

REPORT OF THE ENGINEER

Engineer Shradley reported on the following:

- Road reconstruction project is completed at a cost of \$29,765.27
- Microsurfacing project is completed with a cost of \$37,678.80
- Act 167 Ordinance updated in the report of Solicitor Laskowski.
- DCED Mini Comp Plan RFP is just about completed and will, in part, address downtown revitalization.

*5) Councilman Rowe made a motion to pay EJ Breneman from Capital Reserve Highway Funds as stated by the Manager contingent upon the approval of the Engineer. The motion was seconded by Councilwoman Misiti. The motion approved unanimously.

*6) Councilman Rowe made a motion to pay Handwerk Construction as recommended by the Manager from the Solid Waste Fund. The motion was seconded by Councilman Beaver. The motion approved unanimously.

Engineer Shradley explained the procedure for microsurfacing as per a request from Councilman Rowe.

COMMITTEE REPORTS

Administration:

Councilman Beaver indicated he should have a report concerning the search for an auditor for next Council meeting.

Highway:

Manager Beard reported the following in the absence of Councilwoman Seneca:

- Councilwoman Seneca will be applying for a grant through Representative McNaughton's office for replacing certain street signs throughout the Borough. This grant is for approximately \$9,500.00.
- Councilwoman Seneca is looking into obtaining paint especially formulated for covering graffiti.
- A sinkhole at 32nd and Duke is in the process of being repaired with work being done in house.
- Discussion was held on the aspects of making sure that any new signs be easily visible, reflective, and conform to Penn Dot regulations where applicable. Areas proposed as priorities and period signs for replacement are Paxtang Avenue, Derry Street between Park Terrace and Walnut, Walnut to Wilhelm, and 29th to Park Terrace.

Discussion held on the idea of having property address numbers stenciled on the curbs with the possibility of a service oriented group taking this on as a project. Solicitor Laskowski suggested the potential of establishing an Ordinance which would mandate uniformity regarding address placement, etc.

Property and Recreation:

Councilwoman Misiti commented on the following:

- Memorial Day Picnic was very successful and thanked everyone for all their help.
- Tennis clinic is moving along quite nicely.

Public Safety:

No further report.

Public Relations:

No Report

Health and Sanitation:

No Report

UNFINISHED BUSINESS

Mayor Stambaugh indicated the first “Dinner With Your Neighbors” went very well. The next outing will be the first Friday in July at the Paxtang Grill and the Tops Restaurant will be added for October.

NEW BUSINESS

Citizens Advisory Board – covered under Audience Participation

COMMUNICATIONS

Manager Beard commented on the following:

- Invitation from DCNR to apply for grant monies.
- PSAB Pandemic Influenza Planning meetings: -Contact Manager Beard if you are interested in attending.
- Dauphin Lebanon County Borough Association holding a meeting on July 25th. -RSVP before July 14th
- Letter from Kathryn Gilliland of Park Terrace and Derry Streets concerning notification she received from the Borough in regard to trimming brush away from a stop sign. Manager Beard referred Council to our letter of response.
- Letter of Resignation: Catherine Shoemaker indicating she was resigning as auditor.

*7) Councilwoman Panza made a motion to accept the resignation of Catherine Shoemaker as auditor. The motion was seconded by Councilman Rowe. The motion approved unanimously.

Manager Beard asked Council for their direction in obtaining a replacement. Discussion was held on the matter of moving from elected auditors to contracted auditors. Solicitor Laskowski indicated this could be accomplished through an Ordinance. Solicitor Laskowski suggested we might want to appoint a temporary auditor for the 2006 audit.

West Shore Council of Governments picnic is scheduled for Wednesday, June 28th at the Sunset Golf Course. Contact Manager Beard if interested.

Hot Dogs in the Summertime, Doggie Day Park in Lower Swatara Township sponsored by the Humane Society. Dates are June 24 – 25. \$5.00 donation per dog.

PRESENTATION OF THE BILLS

*8) Councilman Rowe made a motion to pay the bills. The motion was seconded by Councilwoman Misiti. The motion passed unanimously.

Solicitor Laskowski read the Borough Code on elected and contracted auditors. Solicitor Laskowski commented on Section **905** of the Borough Code: “if for any reason two or three vacancies exist in the office of borough auditors, Council may temporarily appoint and reasonably compensate a qualified person who need not be an elector of the borough, who shall have all the powers and duties of the two or three auditors whose offices are vacated.”

Solicitor Laskowski suggested a record be kept indicating that we searched, inquired, and advertised for auditors. Solicitor Laskowski indicated Council has 30 days from this meeting, June 20th, then the matter goes to the Vacancy Board 15 days after that and then if there is no appointment after that 15th day,

citizens can put a petition together, go to court, and file a petition with a judge indicating an appointment for the position.

*9) Councilman Rowe made a motion to adjourn the meeting. Councilwoman Misiti seconded the motion. The motion approved unanimously. The meeting was adjourned at 8:13 pm

Secretary

1. Approve Minutes
2. Approve Treasurer Report
3. Withhold Penn Dot payment
4. Pay BCE Construction
5. Pay EJ Breneman
6. Pay Handwerk
7. Resignation – Catherine Shoemaker – Auditor
8. Pay Bills
9. Adjourn