

PAXTANG BOROUGH COUNCIL  
Municipal Building 3423 Derry Street  
Regular Business Meeting  
January 18, 2011

President Ninosky called the monthly meeting of the Paxtang Borough Council to order at 7:15 p.m., followed by the Pledge of Allegiance to the Flag led by Mayor Stambaugh.

Roll Call was taken.

**Council Members Present:**

Council President	John R. Ninosky Sr.
Council Members	Sheilah Borne Fuller Lynn Kipp Virginia Panza Raymond Patackis
Mayor	Keldeen L. Z. Stambaugh

**Council Members Absent**

Council Vice-President	E. Denny Beaver
Councilwoman	Deborah Seneca
Borough Officials	
Borough Manager-Chief	Kenneth E. Beard
Borough Engineer	W. Max Shradley
Borough Solicitor	J. Stephen Feinour
Fire Chief	Todd Zwigart – Absent

**MINUTES**

\*1) Councilwoman Borne Fuller made a motion to dispense with the reading of the Minutes from the Regular Business Meeting of December 21, 2010 and to approve the same. Motion seconded by Councilwoman Panza. Motion carried.

**TREASURER'S REPORT**

\*2) Councilwoman Kipp made a motion to dispense with the reading of the Treasurer's Report for the month of December, 2010, and to approve the same. Motion seconded by Councilwoman Borne Fuller. Motion carried.

**REPORT OF THE FIRE CHIEF**

Due to the absence of Chief Zwigart, Deputy Chief Turner presented the written report for the month of December and offered a verbal explanation as well. Manager Beard referred Council to the Fire Police 'End of Year Report' as submitted by Fire Police Captain Murvin E. Grunden. Manager Beard stated several members from the Fire Company were in Wisconsin in order to participate in a final inspection of the new engine. Manager Beard will be sending production reports to Council members. Deputy Chief Turner expects the new engine to be in service as the primary piece of equipment sometime in March. President Ninosky suggested a motion be made authorizing that Manager Beard place an advertisement for the purpose of selling the current engine once the new engine is put into service.

\*3) Councilwoman Panza made a motion authorizing the Borough Manager to advertise the old engine when it is reasonably possible. Motion seconded by Councilwoman Borne Fuller. Motion carried.

## **REPORT OF THE MANAGER**

**Seminars:** In addition to information regarding future seminars sent to Council members prior to the Regular Business Meeting, Manager Beard informed Council that the Dauphin-Lebanon County Boroughs Association dinner meeting would take place on Tuesday, January 25<sup>th</sup>, at the City Line Diner. Council members wishing to attend should contact the Borough office.

**Zoning Update:** Copies of the Zoning Ordinance Update are available in the Borough office for those interested in reviewing the material. Manager Beard strongly encouraged Council members to review the documents and offer their comments at an upcoming meeting to be held at the Municipal Building. Manager Beard will contact Council members when a time for the meeting has been agreed upon.

**Consideration of Resolution No. 1-11:** A Resolution authorizing the Secretary/Treasurer and the Council President to borrow from the Sewer Investment Fund for any present or future emergency during 2011.

\*4) Councilwoman Panza made a motion to approve **Resolution No. 1-11**. Motion seconded by Councilwoman Kipp. Motion carried.

**Consideration of Resolution No. 2-11:** A Resolution appointing Mr. Frank Divonzo to the open position of Auditor for the Borough.

\*5) Councilwoman Panza made a motion to approve **Resolution 2-11** appointing Mr. Divonzo as an Auditor for the Borough. Motion seconded by Councilwoman Kipp. Motion carried.

**Gymnasium Request:** Manager Beard reported that he has received a request from the Paxtang Lions to use the Municipal gymnasium on February 10, 11, and 12<sup>th</sup> in order to set up and hold their Annual Pancake Breakfast.

\*6) Councilwoman Panza made a motion authorizing the Paxtang Lions Club to use the gymnasium. Motion seconded by Councilwoman Borne Fuller. Motion carried.

**Highway Garage:** Pioneer Pole Buildings has finished installing additional roof trusses to the new highway garage. Engineer Shradley has completed an inspection of their work. With no objection from Council, additional work to the highway garage will continue.

**SALDO:** The Zoning Hearing Board has approved the sub-division of a semi-detached property known as 3777 and 3779 Derry Street per the request of owner, Mr. David Raup. Once Manager Beard has received the proper number of plans called for, Council will be asked to sign off and the plans will be filed with the County.

**Humane Society:** Manager Beard is waiting for a call from Ms. Amy Kaunas a representative with the Humane Society regarding entering into the Municipal Domestic Animal Protective Services Agreement for 2011.

**Fire Police Authorization:** Manager Beard asked Council to consider endorsing the request from Fire Police Captain Murvin Grunden regarding the use of Fire Police for 2011.

\*7) Councilwoman Kipp made a motion authorizing use of Fire Police as requested by Captain Grunden. Motion seconded by Councilwoman Panza. Motion carried.

**Vacancies:** Manager Beard recommended the following individuals be appointed to the respective vacancies with corresponding term limits:

- Dr. Frank DeLeo - Health Officer, Five (5) year term
- Mr. Robert Greenwood – Chairman, Zoning Hearing Board, Three (3) year term
- Mr. David Transue – Member, Zoning Hearing Board, One (1) year term. Mr. Transue would be filling a vacancy created by Mr. Nickolas Sgagias due to the fact that he has moved his place of residence out of the Borough.
- Mr. David Shade – Recreation Board, One (1) year term
- Ms. Linda Follett – Civil Service Commission, Six (6) year term

- Mr. Angel Gonzolas – Civil Service Commission, Six (6) year term
- Mr. Warren Martin – Vacancy Board, One (1) year term
- Mr. Robin Bloss – EMA Coordinator, Four (4) year term

President Ninosky has requested a conference with three other individuals before consideration of their potential appointments.

\*8) Councilwoman Panza made a motion to appoint the individuals per the request of Manager Beard. Motion seconded by Councilwoman Borne Fuller. Motion carried.

Manager Beard informed Council that there is still a need for an appointment to the Recreation Board as well as the Health Board, neither of which is crucial at this point in time.

**Floodplain Ordinance:** The Floodplain Ordinance is in the process of being forwarded to the Dauphin County Conservation District as well as to appropriate Federal and State agencies.

**Harrisburg City Sewer Billing:** The forensic audit regarding the investigation of City sewer billings from 2007 is ongoing. Manager Beard will keep Council advised of any further developments.

**Police Report:** Chief Beard offered for Council the written report for 2010 and offered a brief explanation as well.

**AUDIENCE PARTICIPATION** – No Report

**REPORT OF THE MAYOR** – No Report

**REPORT OF THE SOLICITOR** – No Report

**REPORT OF CODES ENFORCEMENT** – Due to the absence of Codes Enforcement Officer Wenger, Manager Beard referred Council to the written Codes Report for the month of December and offered an explanation as well.

**REPORT OF THE ENGINEER** – No Report

#### **COMMITTEE REPORTS**

***Administration*** – Due to the absence of Vice-President Beaver, no report was presented.

***Highway*** - Manager Beard has been in contact with Solicitor Feinour who has a recommendation that Council consider adding, “stopping or standing” to the existing Borough parking Ordinance. Manager Beard has reservations about this plan as changing the Ordinance may impact every “No Parking” zone that is within the Borough, and is regulated by the Ordinance. Manager Beard would like more time to investigate this change.

***Property and Recreation*** – Councilwoman Kipp questioned Manager Beard if he has received approval from PennDOT regarding road closures for the Patriot Parade scheduled for July 4<sup>th</sup>. Manager Beard stated he would submit all information to PennDOT once he has received the final proposal which would include the exact parade route, the names and specific time frame for closure of these roads, and verification that all traffic control points would be adequately staffed by Fire Police.

***Public Safety*** – No Report

***Public Relations*** – Councilwoman Panza reported that she was able to collect \$820.00 in advertisements for upcoming publications of the Paxtang Post. Mayor Stambaugh commended Councilwoman Panza on her dedication and hard work in obtaining advertisements from area businesses. Manager Beard informed Council that in order for the newsletter to be distributed in a timely manner, Public Works employees and Prison Trustees were utilized to deliver the Post. Councilwoman Kipp requested an article be placed in an

upcoming publication asking for volunteers to help deliver the Post. PIP Printing could address and mail the newsletters to Borough residents. If council elected to use this method, the cost for this service would be covered through funds collected by Councilwoman Panza. Mayor Stambaugh stated she is aware of some residents who are possibly interested in helping. Councilwoman Borne Fuller requested that a list of volunteers be compiled for future reference. Mayor Stambaugh suggested the Winter edition of the Post could be mailed using monies obtained through donations while the remaining publications would continue to be hand delivered.

***Health and Sanitation – No Report***

**UNFINISHED BUSINESS – No Report**

**NEW BUSINESS** - Councilman Patackis questioned Manager Beard about insurance issues, specifically the change in cost figures. Manager Beard stated that during renewal process the insurance company quoted incorrect figures. The insurance company gave the Borough a total number of dollars in credit for the entire package between the Hazard policy and the Workers Compensation policy. The money is there but the Borough could only apply a specific portion of that total to the Workers Compensation policy so costs and credits were shifted from one line item to another to meet the budget, meaning we will use a little more credit out of the “hazard package” credits. Councilman Patackis stated he believes the savings would not be that great. Manager Beard said that the savings would be diverted, meaning we just have to take it from another area of credit and that the costs would remain the same for 2011.

Councilman Patackis questioned what was being stored at 29<sup>th</sup> Street. Manager Beard said playground equipment had previously been stored at True Value on 29<sup>th</sup> Street before it could be installed. This line item has since been withdrawn from the 2011 Budget as the equipment had been removed and coverage was no longer necessary. Councilman Patackis asked if the rates include the garage and property from what was taken down or does this include the new garage. Manager Beard indicated it’s for the property “as is” and that figures would be given to the insurance company for the highway garage upon its competition and will be insured for replacement value.

Councilman Patackis questioned the Borough's ownership of five (5) vehicles and the costs involved in maintaining them. Manager Beard stated two vehicles are front line Police cars, one is an Administrative vehicle donated to the Borough by Dauphin County CID that is available to anyone needing to attend a Borough function, one is a Chevy Blazer that, while used by the Police, is not a front line vehicle and one is designated for the Fire Chief.

**COMMUNICATIONS – No Report**

**PRESENTATION OF THE BILLS**

\*9) Councilwoman Panza made a motion to pay the bills. Motion seconded by Councilwoman Borne Fuller. Motion carried.

**ADJOURNMENT**

\*10) Councilwoman Panza made a motion to adjourn the Regular Business Meeting. Motion seconded by Councilwoman Borne Fuller. Motion carried. At 7:45 p.m. President Beaver adjourned the Regular Business Meeting.

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Secretary

1. Minutes
2. Treasurer’s Report

3. Advertise to Sell Mack Custom Pumper
4. Borrow from Sewer Fund
5. **Res 2-11** Frank Divonzo – Auditor
6. Paxtang Lions Club Pancake Breakfast
7. Fire Police – Duty 2011
8. Appointments
9. Pay Bills
10. Adjourn